

Graham Lake Improvement District

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MANAGER'S REPORT

Presented at the AGM - March 27, 2019

Having become Manager of GLID only 4 months ago, my report will be relatively short.

Firstly I would like to thank the GLID team for helping me find my way among the many challenges facing our Improvement District, for although I have over 40 years of experience as a lawyer, I have never had any involvement with water systems. I am very impressed by the collegiality, selflessness, hours of work put in and dedication showed by the Trustees, Operators, Secretary and Treasurer. Although there may be the inevitable differences of opinion as in any organization, everyone very much works together as team players to the benefit of GLID.

The tasks that I have undertaken to date, with the assistance of our GLID team, are as follows:

- Reviewed all Bylaws enacted since the founding of GLID in 1986 and identified those that are no longer relevant, out of date, conflicting or unnecessary
- Reviewed all Resolutions passed since the founding of GLID in 1986 and identified those that are no longer relevant, out of date, conflicting or unnecessary
- Prepared new Bylaws and Resolutions that amended or repealed those above, arrange to have them passed, and filed them with the Provincial Government
- Ensured the GLID website was complete with all Bylaws and Resolutions posted to date, as well as governance documents (Letters Patent)
- Provided advice to the Board of Trustees on the proper procedures for organizing and holding Trustees Meetings and the Annual General Meeting
- Filed various reports required by the Provincial Government
- Revised and negotiated an updated water service agreement with the Comox Valley Regional District for the DIWLSA properties
- Reviewed the scope of jurisdiction and powers of GLID under its Letters Patent and relevant laws as to its waterworks operations
- Investigated possible alternative voting methods for Trustee elections in addition to physically attending the AGM
- Ensured various contractor agreements were properly authorized

I would like to take this opportunity to thank Simon Palmer, our former GLID Manager, for helping make the assumption of the Manager's office a smooth transition for me.

I look forward to working with our GLID Team going forward.

Alec Szibbo
Manager
March 27, 2019